

Sustainable Development Statistics

INTRODUCTION

Reader's Guide

This report covers the calendar year 2014. Our 2013 Annual Report (dated April 2014) covered the calendar year 2013.

The operations not covered by this report include:

Property Division	USA and UK
Aviation Division	Catering and laundry service companies outside Hong Kong
Beverages Division	Coca-Cola Bottlers Manufacturing Holdings Limited and Xiamen Luquan Industries Company Limited
Trading & Industrial Division	Campbell Swire, Akzo Nobel Swire Paints, Taikoo Motors Hong Kong, Macau, Mainland China and Malaysia, the Swire Sustainability Fund, Swire Foods and Chongqing New Qinyuan Bakery.

In 2014 we expanded the scope of reporting to include the following operations:

Property Division	INDIGO investment property and EAST hotel in Beijing, Mainland China
Aviation Division	Cathay Pacific Services Limited and HAECO Americas.

This report follows the Global Reporting Initiative's ("GRI") G4 reporting guidelines at the core level. Performance indicators are reported on a 100% basis and therefore do not make reference to the Swire Pacific Group's shareholding in operating companies. Our major operating companies report on additional indicators in their own reports, which can be found at http://www.swirepacific.com/en/sd/sd_reports.php.

The information in this report has been prepared in accordance with the GRI G4 reporting guidelines at the core level. The table on pages 224 to 226 shows the GRI G4 references in abbreviated form. For full disclosure of the references from the guidelines, please refer to the Swire Pacific reporting methodology which can be found at http://www.swirepacific.com/en/sd/sd/gri_report2015.pdf.

GENERAL STANDARD DISCLOSURES

General Standard Disclosures	Description	Annual Report Page number	Information in the Reporting Methodology	Section in the 2014 Annual Report/Comment	External Assurance
Strategy and Analysis					
G4-1	Statement from the most senior decision maker about the relevance of sustainability to the organisation and the organisation's strategy for addressing sustainability.	12		Chairman's Statement	* pages 227-229
Organisational Profile					
G4-3	Name of the organisation	1-3		Front Cover Corporate statement	* pages 227-229
G4-4	Primary brands, products, and services	1-3 16-75		Corporate Statement 2014 Performance Review and Outlook	* pages 227-229
G4-5	Location of the organisation's headquarters	1-3		Corporate Statement	* pages 227-229
G4-6	Number of countries where the organisation operates	1-3		Corporate Statement	* pages 227-229
G4-7	Nature of ownership and legal form	139		Notes to the Financial Statements – General Information	* pages 227-229
G4-8	Markets served, types of customers, and beneficiaries	16-75		2014 Performance Review and Outlook	* pages 227-229
G4-9	Scale of organisation	4-7 16-75		2014 Performance Highlights 2014 Performance Review and Outlook	* pages 227-229
G4-10	The total number of employees by employment contract, gender and region	90-91 230-234		Sustainable Development Review – Staff Sustainable Development Statistics	* pages 227-229
				The 'Others' category in the regional breakdown of staff includes airline and shipping staff who operate internationally. We do not report employment variation due to seasonal changes as this is not material.	
G4-11	Percentage of total employees covered by collective bargaining agreements	232		See note in Sustainable Development Statistics	* pages 227-229
G4-12	Description of the organisation's supply chain	92-93		Sustainable Development Review – Working with Others	* pages 227-229
G4-13	Significant changes during the reporting period in size, structure, ownership or supply chain.	12 16-75		Chairman's Statement 2014 Performance Review and Outlook	* pages 227-229
G4-14	Whether and how the precautionary approach is addressed	78-79 121-123		Sustainable Development Review – Overview Risk Management	* pages 227-229
G4-15	Externally developed economic, environmental, social charters and principles which the organisation subscribes to or which it endorses	80-84	•	Sustainable Development Review – Environment	* pages 227-229
G4-16	Memberships of associations and national/international advocacy organisations	92-93	•	Sustainable Development Review – Working with Others	* pages 227-229

General Standard Disclosures	Description	Annual Report Page number	Information in the Reporting Methodology	Section in the 2014 Annual Report/Comment	External Assurance
Identified Material Aspects and Boundaries					
G4-17	Entities included in the organisation's consolidated financial statements or equivalent documents	212-222 223	•	Principal Subsidiary, Joint Venture and Associated Companies and Investments. Sustainable Development Statistics	* pages 227-229
G4-18	Process of defining report content and aspect boundaries, and how the organisation has implemented the Reporting Principles for Defining Report Content	78-79	•	Sustainable Development Review – Overview	* pages 227-229
G4-19	Material aspects defined as part of defining report content	78-79	•	Sustainable Development Review – Overview	* pages 227-229
G4-20	For each material aspect, report the aspect boundary inside the organisation		•		* pages 227-229
G4-21	For each material aspect, report the aspect boundary outside the organisation		•		* pages 227-229
G4-22	Effect of any restatements of information provided by previous reports, and reasons for restatements	N/A		N/A	* pages 227-229
G4-23	Significant changes from previous reporting period in scope and aspect boundaries	223	•	Sustainable Development Statistics	* pages 227-229
Stakeholder Engagement					
G4-24	List the stakeholder groups engaged by the organisation	78-79	•	Sustainable Development Review – Overview	* pages 227-229
G4-25	Basis for identification and selection of stakeholders with whom to engage	78-79	•	Sustainable Development Review – Overview	* pages 227-229
G4-26	Organisation's approach to stakeholder engagement	78-79	•	Sustainable Development Review – Overview	* pages 227-229
G4-27	Key topics and concerns that have been raised through stakeholder engagements and how the organisation responded	78-79	•	Sustainable Development Review – Overview	* pages 227-229
Report Profile					
G4-28	Reporting period for information provided	223	•	Sustainable Development Statistics	* pages 227-229
G4-29	Date of most recent previous report	223	•	Sustainable Development Statistics	* pages 227-229
G4-30	Reporting cycle	223	•	Sustainable Development Statistics	* pages 227-229
G4-31	Contact point for questions regarding the report or its contents	248		Financial Calendar and Information for Investors	* pages 227-229
G4-32	The GRI G4 'in accordance' option the organisation has chosen	78-79 224-226 223 227-229	•	Sustainable Development Review – Overview GRI Content Index Sustainable Development Statistics Sustainable Development Assurance Statement	* pages 227-229
G4-33	Organisation's policy and current practice with regard to seeking external assurance for the report	227-229 1-3		Sustainable Development Assurance Statement Corporate Statement	* pages 227-229
Governance					
G4-34	The governance structure of the organisation, including committees of the highest governance body.	112-120 121-123 78-79		Corporate Governance Report Risk Management Sustainable Development Overview	* pages 227-229
Ethics and Integrity					
G4-56	The organisation's values, principles, standards and norms of behavior such as codes of conduct and codes of ethics	1-3 112-120		Corporate Statement Corporate Governance Report	* pages 227-229

SPECIFIC STANDARD DISCLOSURES

Sustainable Development Overview										
Specific Standard Disclosure	Description	Environment pages 80-84	Health & Safety pages 85-86	Community pages 87-89	Staff pages 90-91	Working with Others pages 92-93	Sustainable Development Statistics pages 230-234	Directors and Executive Officers pages 124-125	Information in the Reporting methodology Omissions	External Assurance
Energy										
G4-DMA	Management approach to energy	•							•	* pages 227-229
G4-EN3	Energy consumption within the organisation						•		•	Total energy consumption pages 227-229
Emissions										
G4-DMA	Management approach to emissions	•							•	* pages 227-229
G4-EN15	Direct greenhouse gas emissions (Scope 1)	•					•		•	Total greenhouse gas emissions by weight pages 227-229
G4-EN16	Indirect greenhouse gas emissions (Scope 2)	•					•		•	
G4-EN20	Emissions of ozone-depleting substances						•		•	
Water										
G4-DMA	Management approach to water	•							•	* pages 227-229
G4-EN8	Total water withdrawal by source	•					•		•	Total water used pages 227-229
G4-EN10	Percentage and total volume of water recycled and reused						•		•	
Effluents and waste										
G4-DMA	Management approach to effluents and waste	•							•	* pages 227-229
G4-EN22	Total water discharge by quality and destination						•		•	
G4-EN23	Total weight of waste by type and disposal method	•					•		•	
Occupational health and safety										
G4-DMA	Management approach to occupational health and safety		•						•	* pages 227-229
G4-LA6	Type of injury and rates of injury, occupational diseases, lost days, and absenteeism, and total number of work-related fatalities, by region and by gender		•				•		•	Occupational health, absenteeism, types of injury and contractor management are monitored and managed by operating companies but not reported at group level. We report by business division as this is most applicable. We do not report by region or gender. Total employee fatalities Total employee lost time injuries pages 227-229
Local communities										
G4-DMA	Management approach to community			•					•	The specific disclosures required are not considered applicable to Swire Pacific as a group. * pages 227-229
G4-S01	Percentage of operations with implemented local community engagement, impact assessments and development programmes.			•					•	
Employment										
G4-DMA	Management approach to employment				•				•	* pages 227-229
G4-LA1	Total number and rates of new employee hires and employee turnover by age group, gender and region						•		•	
Training and education										
G4-DMA	Management approach to training and education				•				•	* pages 227-229
G4-LA9	Average hours of training per year per employee by gender and by employee category				•		•		•	We do not disclose training by gender. We will consider doing so in future.
Diversity and equal opportunities										
G4-DMA	Management approach to diversity and equal opportunities				•				•	* pages 227-229
G4-LA12	Composition of governance bodies and breakdown of employees by employee category according to gender, age group, minority group and other indicators of diversity							•	•	We use gender and age breakdowns as measures of diversity. We do not have a definition for minority status in our workforce. We do not report workforce by age group. We will consider doing so in future.
Supply chain										
G4-DMA	Management approach to supply chain					•			•	We are defining indicators relevant to our supply chain and expect to start reporting by reference to them in 2016. * pages 227-229